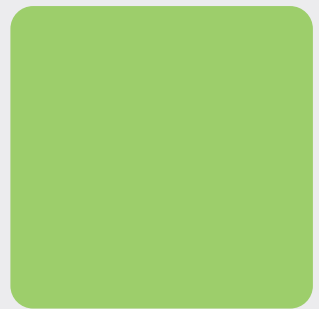


Part-time Prospectus 2011-2012



Welcome to the Goole College 2011/12 Part-time Prospectus

Have you thought about making the most of your time by taking a part-time college course? You may be considering updating your skills, developing your career path, or study for self interest?

Whatever your busy lifestyle we are sure to have a course to suit you. This guide does not contain course information, it is intended to give an overview of the range of programmes available including days, times and prices - if you would like further information on courses please contact our friendly Course Information Team on **01405 762420** or call into the College Reception.

How do I enrol?

New this year! – You can now enrol on the majority of our part-time further education courses from Monday 4th July 2011. Those courses clearly marked with a “Y” in the Early Bird column are available to enrol early at the Goole College campus throughout the summer from the 4th July until Wednesday 24th August, Monday to Thursday 9am – 5pm, Friday 9am – 4.30pm. Our Information, Advice and Guidance Team are available to offer course information and advice.

Where the course is marked with an (I) in the Early Bird column you can still enrol from 4th July but will also need a pre-arranged interview with a specialist tutor. Call us on **01405 762420** for more details and to arrange an interview.

You can enrol early by a number of methods:

- Call in to Goole College in person
- Telephone us on **01405 762420** and choose the ‘Early Bird’ option
- Email us on gooleinfo@hull-college.ac.uk and request an enrolment form together with the details of the course you wish to enrol on.

For any courses not marked with a “Y” or an “I” in the Early Bird column enrolment will take place on Friday, 2nd September 2011 10am - 6pm and Saturday, 3rd September 2011 10am - 2pm at the Goole College campus.

Remember, for most part-time further education courses you can now enrol from the 4th July until the 24th August. If early enrolment is not available for the course that you are interested in you can still attend the above enrolment dates in September.

Higher Education

Higher Education part-time enrolment will take place on Friday 2nd September 2011 10am - 6pm and Saturday 3rd September 2011 10am - 2pm at the Goole College campus.

What should I bring with me when I enrol?

When you come to enrol there are a number of things that you need to bring with you:

- A form of ID from the following list:
 - Passport
 - Driving Licence
 - ID card or other form of national identification
 - National Insurance card
 - Evidence of Benefits
 - Examination certificates
 - Bank credit or debit card
- Evidence of Job Seekers Allowance (JSA) or Employment and Support Allowance (ESA) if you are eligible for a tuition fee waiver (see ‘Fee’ section below for details)
- A letter from your employer confirming payment if they are paying your fees
- Method of payment

Fees

How much will I have to pay?

Course fees may comprise of tuition, resource and examination fees. Please see the prospectus for details of individual course fees.

If you have outstanding fees from a previous course, enrolment will be refused unless this is repaid in full.

Students aged 16-18 years old are not required to pay tuition or examination fees. All students are required to pay any resource fees.

International & Non-European students pay different fee rates. Work place learning

programmes also incur different rates of fees – please call us for details of these prices.

Our Fee Policies are available on the college website www.hull-college.ac.uk or a copy can be sent to you upon request.

Can I get help with my fees?

If you are over 19 years of age (as at 31st August 2011) you may be eligible for support with the cost of your tuition fees (exam and resource fees are still payable). This will depend on the qualifications you currently hold and the level of study you are enrolling on.

Depending on the course you choose you may be eligible for support with the cost of tuition fees if you are on the following income based benefits:

- Job Seekers Allowance (JSA)
- Employment and Support Allowance (ESA)

You will need to provide evidence that you receive one of these benefits when you enrol (for ESA your entitlement must state that you are included in the Work Related Activity Group for you to be eligible).

Financial support towards the cost of tuition fees is not available for all courses and all students. Our friendly student services team will be happy to advise you on the financial support available, call **01405 762420**.

The College also operates a Learner Support Fund which may be able to assist with expenses related to your studies (this does not include course fees).

How can I pay?

Payment can be made either by cash, cheque or debit/credit card. Cheques should be made payable to Hull College.

Flexible payment options are available. Please speak to our staff who will provide you with the details.

- Please note, when paying by direct debit/instalments there is an administration fee of £15 which will be added to your total balance.
- If your employer is paying your fees you will need to provide a letter from your employer confirming this at the time you enrol.

Course Number	Courses	Days	Duration (weeks)	Start date(s)	Times	Location (site)	Early Bird	Tuition Fee (£)	Resource Fee (£)	Exam Fee (£)
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Access, Community and e-learning

16-18 Pre Apprenticeships

P1280019	Pre-Apprenticeship Programme	Mon - Fri	18	Various	10am-3:30pm	GC	Y	£1,350.00	NIL	NIL
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Business & Computing

295506	C & G Computerised Accounts Stage 1	Wed	10	14/09/2011	6pm-9pm	GC	Y	NIL	£140.00	£25.00
295506	C & G Computerised Accounts Stage 1	Wed	10	11/01/2012	6pm-9pm	GC	Y	NIL	£140.00	£25.00
295505	C & G Computerised Accounts Stage 2	Wed	10	11/01/2012	6pm-9pm	GC	Y	NIL	£140.00	£30.00
295505	C & G Computerised Accounts Stage 2	Wed	10	18/04/2012	6pm-9pm	GC	Y	NIL	£140.00	£30.00
295394	CMI Level 3 Diploma in First Line Management*	Mon	34	03/10/2011	1pm-4pm	GC	N	NIL	£1,013.50	£145.00
295415	CMI Level 5 Diploma in Management and Leadership*	Thurs	34	06/10/2011	9am-2pm	GC	N	NIL	£1,339.00	£170.00

* Other funding may be available

Course Number	Courses	Days	Duration (weeks)	Start date(s)	Times	Location (site)	Early Bird	Tuition Fee (£)	Resource Fee (£)	Exam Fee (£)
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246437	CMI Level 2 Certificate in Team Leading*	Thurs	19	06/10/2011	1pm-4pm	GC	Y	NIL	£505.00	£100.00
301366	CIEH Level 3 Award in Training Skills and Practice	Wed	3	16/11/2011	9.30am-4.30pm	GC	N	NIL	£250.00	£45.00
295548	Level 3 Diploma in HR Practice	Wed	35	14/09/2011	5pm-9pm	GC	N	£750.00	NIL	NIL
246157	BCS Level 2 Certificate in IT Users (ECDL Extra) (ITQ) (QCF)	Fri	12	16/09/2011	9am-12pm	GC	Y	NIL	£313.25	£40.00
246157	BCS Level 2 Certificate in IT Users (ECDL Extra) (ITQ) (QCF)	Fri	12	13/01/2012	9am-12pm	GC	Y	NIL	£313.25	£40.00
246157	BCS Level 2 Certificate in IT Users (ECDL Extra) (ITQ) (QCF)	Fri	12	04/05/2012	9am-12pm	GC	Y	NIL	£313.25	£40.00
900423	Nebosh National General Certificate in Occupational Health and Safety	Thurs	13	01/09/2011	9am-5.30pm	GC	N	NIL	£850.00	NIL

*Other funding may be available

Childhood Studies

321289	CACHE Level 2 Certificate in Children & Young People's Workforce	TBC	35	Various	6pm-9pm	GC	Y	£370.00	NIL	£90.00
319637	CACHE Level 3 Diploma in Children & Young People's Workforce - Year 1 of 2	TBC	35	Various	TBC	GC	N	£750.00	NIL	£105.00
321283	CACHE Level 2 Certificate in Supporting Teaching & Learning in Schools	TBC	35	Various	TBC	GC	Y	£370.00	NIL	£90.00
321310	CACHE Level 3 Certificate in Supporting Teaching & Learning in Schools - Year 1 of 2	TBC	35	Various	TBC	GC	N	£370.00	NIL	£90.00
321230	NOCN Understanding Child Protection Theory Level 2	Various	10	Various	Various	GC	Y	£96.00	NIL	£20.00

Higher Education

321252	Foundation Degree Young Children's Learning and Development - Year 1 of 3	TBC	30	TBC	TBC	GC	N	£900.00	NIL	NIL
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Teacher Training and Education

241175	Award in Preparing To Teach in the Life Long Learning Sector (PTTLS)	Mon	11	12/09/2011	5.30pm-8.30pm	GC	N	NIL	£190.00	£45.00
241147	Certificate in Teaching in the Life Long Learning Sector (CTLS)	Mon	20	16/01/2012	5.30pm-9pm	GC	N	£305.00	£50.00	£75.00

Hair, Beauty and Catering

Hospitality and Catering

250446	CIEH Level 2 Award in Food Safety in Catering (QCF)	Thurs	1	22/09/2011	8.45am-5pm	GC	Y	NIL	£40.00	£15.00
250446	CIEH Level 2 Award in Food Safety in Catering (QCF)	Thurs	1	01/12/2011	8.45am-5pm	GC	Y	NIL	£40.00	£15.00
250446	CIEH Level 2 Award in Food Safety in Catering (QCF)	Thurs	1	02/02/2012	8.45am-5pm	GC	Y	NIL	£40.00	£15.00
250446	CIEH Level 2 Award in Food Safety in Catering (QCF)	Thurs	1	26/04/2012	8.45am-5pm	GC	Y	NIL	£40.00	£15.00
250446	CIEH Level 2 Award in Food Safety in Catering (QCF)	Thurs	1	21/06/2012	8.45am-5pm	GC	Y	NIL	£40.00	£15.00

Beauty Therapy

250461	C&G Level 2 Certificate in Manicure (QCF)	Tues	18	13/09/2011	6pm-9pm	GC	I	NIL	£280.00	£60.00
250461	C&G Level 2 Certificate in Manicure (QCF)	Tues	18	03/01/2012	6pm-9pm	GC	I	NIL	£280.00	£60.00
250462	C&G Level 2 Certificate in Artificial Nail Structures (QCF)	Tues	18	13/09/2011	6pm-9pm	GC	I	NIL	£305.00	£60.00
250462	C&G Level 2 Certificate in Artificial Nail Structures (QCF)	Tues	18	03/01/2012	6pm-9pm	GC	I	NIL	£305.00	£60.00

Hairdressing

250463	C&G Level 3 Award in Cutting Women's Hair	Mon	24	12/09/2011	6pm-9pm	GC	I	NIL	£345.00	£40.00
250464	C&G Level 3 Award in Colouring Hair	Tues	30	13/09/2011	6pm-9pm	GC	I	NIL	£420.00	£40.00
250465	C&G Level 3 Award in Bridal Hair	Tues	12	13/09/2011	6pm-9pm	GC	I	NIL	£200.00	£40.00
250465	C&G Level 3 Award in Bridal Hair	Tues	12	03/01/2012	6pm-9pm	GC	I	NIL	£200.00	£40.00
250466	C&G Level 3 Award in Cutting Men's Hair	Tues	13	13/09/2011	6pm-9pm	GC	I	NIL	£185.00	£40.00
250466	C&G Level 3 Award in Cutting Men's Hair	Tues	13	03/01/2012	6pm-9pm	GC	I	NIL	£185.00	£40.00

Motor Vehicle and Engineering

Fabrication & Welding

235231	Basic Introduction To Arc Welding	Mon	10	19/09/2011	6pm-9pm	GC	Y	NIL	£160.00	NIL
230360	EAL Level 1 Certificate in Arc Welding (QCF)	Mon	30	19/09/2011	6pm-9pm	GC	Y	£305.00	NIL	£125.00
230360	EAL Level 1 Certificate in Arc Welding (QCF)	Tues	30	20/09/2011	6pm-9pm	GC	Y	£305.00	NIL	£125.00

Course Number	Courses	Days	Duration (weeks)	Start date(s)	Times	Location (site)	Early Bird	Tuition Fee (£)	Resource Fee (£)	Exam Fee (£)
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Skills for Life

TBA	Maths & English qualifications for Adults - Skills for Life Workshops	Wed	35	14/09/2011	9am-12pm	GC	Y	NIL	NIL	NIL
TBA	Maths & English qualifications for Adults - Skills for Life Workshops	Tues	35	13/09/2011	5pm-8pm	GC	Y	NIL	NIL	NIL
253083	GCSE Mathematics Package	Thurs	35	15/09/2011	9am-12pm	GC	Y	£235.00	NIL	£30.00
283312	GCSE English Package	Thurs	35	15/09/2011	1pm-4pm	GC	Y	£235.00	NIL	£30.00
253110	GCSE English Package - Eve	TBC	35	Sept	TBC	GC	Y	£235.00	NIL	£30.00
TBA	ESOL (English for Speakers of Other Languages) - Day	TBC	35	TBC	VAR	GC	N	£370.00	NIL	TBC
TBA	ESOL (English for Speakers of Other Languages) - Eve	Mon, Tues or Wed	35	12/09/2011	5pm-8pm	GC	N	£370.00	NIL	TBC

GC = Goole College, Boothferry Road, Goole

Goole College has taken reasonable care to ensure that the information contained in this prospectus is correct at the time of going to press. Prospective students should be aware that it is sometimes necessary to cancel or modify courses prior to commencement due to low enrolment or funding changes, including (but not limited to) course content, dates, times, fees and entry requirements. Prospective students should confirm all details with our Course Information team prior to enrolment and commencement on a course or entering into any other financial commitment. You may also request a copy of the Goole College Fee Policy 2011/2012. If a student or prospective student has outstanding fees from a previous course, enrolment will be refused.

If a course is cancelled by the college prior to commencement, Goole College will use reasonable endeavours to offer a suitable alternative course. If a student does not wish to accept or Goole College is not able to offer an alternative course the student will be entitled to withdraw and may receive an appropriate refund. Where a student is unable to continue, refunds will be made only in exceptional circumstances and at the discretion of the college. All requests for refunds should be submitted in writing. Goole College shall not have any further liability.

Goole College

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DN14 6SR

T: (01405) 762420

E: gooleinfo@hull-college.ac.uk

www.goole-college.co.uk



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